



Coláiste Na Maighdine
Presentation Secondary School



Presentation Secondary School,
Cannon Street,
Waterford,
Ireland.

11th February 2019,

Dear Parent/Guardian,

As you are aware Transition Year students have been working hard preparing for their production of 'Mary Poppins' since September. Singing, dancing and acting rehearsals are at an advanced stage and we are all looking forward to the performances on the 5th, 6th and 7th of March 2019. Tickets are now on sale and are available from the school office at a cost of €10 each. Due to the huge costs involved we are under pressure to sell as many tickets as possible to ensure that we can cover all expenses. We are asking each Transition Year student to sell tickets to their families and friends. We have also given each TY student a sponsorship letter so that they can target businesses in which their families have contacts. Any offers of sponsorship or raffle prizes will be gratefully accepted. To ensure the smooth running of the show we need all students to adhere to the following:

- Performances start at 7.30 pm sharp. All cast and crew members must be in attendance in school by 5.45 pm on the evening of each performance and will not be allowed leave until the show is over.
- Presentation Secondary School and grounds is a non-smoking area and this must be strictly adhered to each night.
- Students are expected to obey the rules on mobile phones and electronic equipment at all times and are reminded that no photographs or recordings, video or audio, may be made with mobile phones or other electronic equipment.
- Students should wear the school PE uniform (black tracksuit bottoms, red/white polo shirt, school hoodie/jumper and runners) during all rehearsals. Students not wearing the PE uniform may be sent home.

- All students are required to attend school from 10.00 to 1.15 on Friday 8th of March to help with the clean-up.
- All cast and crew members must attend the Technical Rehearsal on Sunday 3rd of March (2.00 pm - Principals, 2.30 pm - Remainder of cast and backstage crew). Students should bring a packed lunch as there will be no opportunity to go to the shop. Rehearsals are expected to finish around 6.00 pm approximately. Students must not leave the gym building during the day.
- Students do not need to bring food to the nightly performances as fruit will be provided in the dressing rooms during the interval. No other food will be allowed in the dressing rooms.
- Cast and crew members are not allowed to wear jewellery or have mobile phones on stage, during rehearsals or performances.
- Students are advised not to leave valuables (mobile phones, money etc) in the dressing rooms as staff cannot be responsible for them.
- All cast and crew members will be required to co-operate fully with staff members for the duration of rehearsals and performances. Students who cause any disruption to the running of the musical or who refuse to get involved will be asked to remain at home. Decisions in this regard will be at the discretion of school management.
- Please find enclosed rehearsal and performance schedule

We look forward to your continued support to ensure the successful staging of the 2019 TY show 'Mary Poppins' and we hope you enjoy the performance.

Katherine O'Sullivan

TY Co-ordinator/Year Head



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TY Rehearsal Schedule - 'Mary Poppins'	
Wed 13 th Feb	Principals rehearsing with Mr Scanlon in Rm 38.
Thurs 14 th Feb	Principals rehearsing with Mr Scanlon in Rm 38.
Fri 15 th Feb	Principals rehearsing with Mr Scanlon in Rm 38. Small groups of students will sell musical tickets in Waterford Shopping Centre, Lisduggan - 9.00 to 5.00
Mon 18 th to Fri 22 nd Feb	Midterm
Mon 25 th Feb	Dancers will rehearse with Trish Murphy 9.00 to 1.15 in Rm 38 Remainder of cast and backstage crew will rehearse with Mr Scanlon 9.00 to 1.15 in Rm 35 The full cast and backstage crew will rehearse with Mr Scanlon 2.00 to 4.00 in RM 35
Tues 26 th Feb	All TYs rehearsing in Rm 35 with Mr Scanlon
Wed 27 th Feb	All the principal dancers rehearsing with Trish Murphy in Rm 38 from 10.00 to 4.00. All other TY students to remain at home.
Thurs 28 th Feb	All TYs rehearsing in the gym with Mr Scanlon
Fri 1 st Mar	All TYs rehearsing in the gym with Mr Scanlon
Sun 3 rd Mar	Technical Rehearsal 2.00 pm - Principals, 2.30 pm - Remainder of cast and backstage crew. Rehearsals finish at 6.00pm
Mon 4 th Mar	8.30 am - All cast and backstage crew in school to prepare for Dress Rehearsal. 10.00 am - Dress Rehearsal and Primary School Performance. Rehearsals until 4.00 pm
Tues 5 th Mar	Some TY students attending County Enterprise Finals, WIT Arena, Cariganore Remainder of TY students rehearsing in the gym 9.00 to 1.15 5.45 pm All cast and backstage crew in school. 7.30 pm 'Mary Poppins'.

Wed 6th Mar	5.45 pm All cast and backstage crew in school. 7.30 pm 'Mary Poppins'.
Thurs 7th Mar	5.45 pm All cast and backstage crew in school. 7.30 pm 'Mary Poppins'. Cast and backstage crew remain for clean up
Friday 8th Mar	10.00 to 1.15. All TY Students in school to help with clean up